

# Right-of-Entry Permits

The Parks Department requires that any third-party group (or their contractor) looking to access/work County property for a project that will involve land disturbance (any digging no matter how big or small inquires a right-of-entry permit signed by the Parks Director or his designee.

Before we appraise this request we ask that you explain the alternatives that were reviewed, and why access across parkland has been determined to be unavoidable. If there are other alternatives that do not impact parkland, please select that option.

When requesting a permit please include the following:

1. Narrative description of the scope of the work to take place
2. Listing of the types of materials and equipment to be used
3. Project time frame
4. Permittee information (i.e. Contact, Address,Phone,Email)
5. Contractor information and insurance (i.e. Contact, Address,Phone,Email)
6. Project plans/specifications
7. Access plans
8. Insurance - with Milwaukee County Listed as additional insured \*as seen on page 2



# INSURANCE:

The County assumes no responsibility for any loss or damage to the personal property of the Vendor while in use or stored at or on the Premises. The Vendor shall maintain comprehensive liability insurance for all scheduled Activities and as required below. The Vendor shall provide the County with evidence of said coverage in the following minimum amounts.

<u>Type of Coverage</u>	<u>Minimum Limits</u>
Commercial General Liability Bodily Injury and Property Damage (incl. Personal Injury, Fire Legal, Contractual & Products/Completed Operations)	\$1,000,000 Per Occurrence \$2,000,000 General Aggregate
Automobile Liability Bodily Injury & Property Damage All Autos-Owned, non-owned and/or hired Uninsured Motorists	\$1,000,000 Per Accident  Per Wisconsin Requirements
Wisconsin Workers' Compensation or Proof of All States Coverage	Statutory, if applicable
Employers' Liability if applicable	\$100,000/\$500,000/\$100,000,

Milwaukee County will be named as an additional insured for General and Auto Liability. A waiver of subrogation for Workers Compensation by endorsement in favor of Milwaukee County shall be provided. Disclosure must be made of any non-standard or restrictive additional insured endorsement, and any use of non-standard or restrictive additional insured endorsement will not be acceptable. A certificate indicating the above coverages shall be submitted for review and approval by the County for the duration of this Agreement. Coverages shall be placed with an insurance company approved by the State of Wisconsin and rated "A" per Best's Key Rating Guide.

Additional information as to policy form, retroactive date, discovery provisions and applicable retentions shall be submitted to County, if requested, to obtain approval of insurance requirements. Any deviations, including use of purchasing groups, risk retention groups, etc., or requests for waiver from the above requirements shall be submitted in writing to the County for approval prior to the commencement of activities under this Agreement.

The insurance requirements contained within this Agreement are subject to periodic review and adjustment by the County Risk Manager.